

STUDENT COUNCIL CABINET
Application Form

- Prep and Freshman students may not run for elections.

Executive Board	
President	
Name	
ID	
College	
Major	
Signature	

- The President should have 2 strong recommendation letters from 2 faculty members who have taught him/her.
- Should prove strong leadership, communication, teamwork and critical thinking skills proven in the nomination process through the interviews, public speeches and portfolio
- Possesses a strong program with clear objectives
- Has a cumulative of GPA 2.7 and above, and earned a grade B+ and above on communication and leadership courses (please provide transcript)
- Has a maximum load of 18 credit hours (please provide schedule)

Cabinet	
Vice President	
Name	
ID	
College	
Major	
Signature	

- Works closely with the President and shows skills that entitle him/her to carry over the Council's program if the President should become unable to continue for any reason
- Should have 2 strong recommendation letters from 2 faculty members who have taught him/her
- Should prove strong leadership, communication, teamwork and critical thinking skills proven in the nomination process through the interviews, public speeches and portfolio
- Strongly supports the cabinet's program and objectives
- Has a cumulative of GPA 2.7 and above, and earned a grade B+ and above on communication and leadership courses (please provide transcript)
- Has a maximum load of 18 credit hours (please provide schedule)

Secretary	
Name	
ID	
College	
Major	
Signature	

- Ensures that the council is in line with the university policies and procedures and code of student conduct
- Keeps updated the council constitutions and bylaws
- Advises over the legality of the council's activities
- Keeps the council's records
- Follows up on implementation of decisions
- Has a cumulative of GPA 2.7 and above, and earned a grade B+ and above on communication and leadership courses (please provide transcript)
- Has a maximum load of 18 credit hours (please provide schedule)

Treasurer (Business/Accounting/Finance)	
Name	
ID	
College	
Major	
Signature	

- Is a student of the College of Business majoring in accounting or finance
- Has a cumulative of GPA 2.7 and above, and earned a grade B+ and above on accounting & finance courses (please provide transcript)
- Has a maximum load of 18 credit hours (please provide schedule)

IT Specialist(IT)	
Name	
ID	
College	
Major	
Signature	

- The IT Specialist has a cumulative GPA of 2.7 and above and should have earned B grade and above on courses Web Page (Server Management), Web Page (Web Programming) and Network Management courses

PR Officer	
Name	
ID	
College	
Major	
Signature	

- The PR Officer has a cumulative GPA of 2.7 and above
- Should have earned A grade and above
- Has a strong communication skills on Oral and Written Communication courses

Special Officer (Depending on the cabinets program & campaign)	
Name	
ID	
College	
Major	
Signature	

General Criteria & Guidelines

- Nominations open for enrolled students (Sophomore, Junior or Senior) only

Checklist	Student Use	Official Use
Cabinet Program and Campaign	<input type="checkbox"/>	<input type="checkbox"/>
Transcripts	<input type="checkbox"/> President <input type="checkbox"/> VP <input type="checkbox"/> Sec <input type="checkbox"/> Treasurer <input type="checkbox"/> IT <input type="checkbox"/> PR <input type="checkbox"/> SO	<input type="checkbox"/> President <input type="checkbox"/> VP <input type="checkbox"/> Sec <input type="checkbox"/> Treasurer <input type="checkbox"/> IT <input type="checkbox"/> PR <input type="checkbox"/> SO
Recommendation letter	<input type="checkbox"/> President <input type="checkbox"/> VP	<input type="checkbox"/> President <input type="checkbox"/> VP
Recommendation letter	<input type="checkbox"/> Treasurer <input type="checkbox"/> VP	<input type="checkbox"/> Treasurer <input type="checkbox"/> VP
Schedules (all 7)	<input type="checkbox"/> President <input type="checkbox"/> VP <input type="checkbox"/> Sec <input type="checkbox"/> Treasurer <input type="checkbox"/> IT <input type="checkbox"/> PR <input type="checkbox"/> SO	<input type="checkbox"/> President <input type="checkbox"/> VP <input type="checkbox"/> <input type="checkbox"/> Treasurer <input type="checkbox"/> IT <input type="checkbox"/> PR <input type="checkbox"/> SO
Student handbook signed sheet (all 7)	<input type="checkbox"/> President <input type="checkbox"/> VP <input type="checkbox"/> Sec <input type="checkbox"/> Treasurer <input type="checkbox"/> IT <input type="checkbox"/> PR <input type="checkbox"/> SO	<input type="checkbox"/> President <input type="checkbox"/> VP <input type="checkbox"/> <input type="checkbox"/> Treasurer <input type="checkbox"/> IT <input type="checkbox"/> PR <input type="checkbox"/> SO

- All members will sign upon submittal of application in the office of Campus Life Department
- All members will show Student Ids upon submittal of application in the office of Campus Life Department

