

## COURSE REPEAT LIMIT POLICY GPA ADJUSTMENT REQUEST

Student Name		Semester	
Student ID		Class	
Major		Cummulative GPA	
Total Earned Hours		Total Attempted hours	

Original Course Information	Repeated Course Information
Term : _____ Course Title : _____ Course Code: _____ Final Grade : _____	<input type="checkbox"/> First Repeat <input type="checkbox"/> Second Repeat <input type="checkbox"/> Third Repeat (if more than three repeats please specify) _____ Term : _____ CRN: _____ Course Title: _____ Course Code : _____ Final Grade : _____

**\*REPEATING COURSES POLICY**

\* A student who receives an F (0,0) in any course is required to repeat the course and to achieve the required grade point average for that category of course. In the case of an elective, the major department may allow the student to select another elective.

\* Students may repeat a course one time, with additional repeats allowed at the discretion of the faculty. **However, no more than 10 repeated courses allowed over the students career at PMU.**

\* After the first repeat, prior grades count toward the students GPA.

*I have read and understood the PMU course repeat policy.*

Student Signature	Date
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Dept. Chair Comments			
Dept. Chair Name	Dept. Chair Signature	Date	

To be filled for the Registrar's Office	
Comments:	
Registration Officer	Date