



CHANGE OF MAJOR FORM (UNDERGRADUATE)

Student Name		Academic Year	
Student ID		Semester	
Current Class		Current Academic Standing	
Cumulative GPA		Mobile Number	

Please fill out either part 1 or 2 or both according to your request:

CURRENT	NEW
Major _____ College _____	Major _____ College _____

Student's Signature:	Date:
Accountant's Signature:	Date:
Financial Aid Officer's Signature:	Date:

OFFICIAL USE ONLY

Department Chair/Associate Chair		New Academic Advisor	
Name:		Name:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected	Comments:	
Comments:			
Signature:	Date:	Signature:	Date:

Processed by (registration officer):	Date:
Effective Term:	

- To be used by Undergraduate Students only.
- To be submitted to the Office of the Registrar at least two weeks before the registration time of the affected semester.
- To be eligible for change of major, a student must meet the requirements for admission to the new major.

Note: Please assign a New Academic Advisor if needed.

- Please return the Form to the Registrar's Office & sign the log with the Registration staff.

- Copies: Green - Registrar Office Copy
- White - Student Copy
- Yellow - Financial Aid
- Pink - College Dean/Dept. Chair

Course Substitution Form - Change of Major

Student Name:	
PMU ID Number:	
New Major:	

Passed courses to be substitute to the new major (added in earned hours)

Passed Courses for the old major		Equivalent Course to the new major	
Course Code	Course Title	Course Code	Course Title

Approved by:	
Advisor / Department Chair Name:	
Signature:	
Date:	
Remarks:	

Reviewed By:	
Registration Officer Name:	
Signature:	
Date:	

Processed By:	
Name:	
Signature:	
Date:	

