

## **APPENDIX B**

November 15, 2004

**TO:** Texas International Education Consortium

**FROM:** **Sidney J. Sanders, Team Leader**  
**PMU Task C: Facilities Planning Liaison**  
and  
Assistant Vice Chancellor, Office of Facilities Planning and Construction  
The University of Texas System

**RE:** **Proposed Central Student Affairs Facility**

In response to your question about the potential location of a centralized Student Affairs facility I am forwarding the following suggestions. Given the geographical configuration of the campus with a relatively narrow width, a premium should be placed on any facility that needs to provide dual service; to both the women's and the men's campuses. Facilities such as the cafeteria and the library are appropriately located on this boundary in order to efficiently serve both campuses with a minimum of excess staff and space.

The proposed central Student Affairs facility should also be located on this narrow boundary, if at all possible. With the current configuration of the campus one logical possibility would be to place the new facility above the cafeteria. Such placement would not compromise the cafeteria and the Student Affairs facility should work well in a second floor configuration. It would place the facility at the boundary of the two campuses and make better use of the limited land that borders both campuses.

If this recommendation is pursued the architects should consider the following design elements in order to insure that it is successfully adapted to the master plan. The super-scaled shading canopy should be discontinued at this location as the easiest way to remove any structural conflicts with a second floor. The foundation for the cafeteria and structural frame will need to be adjusted appropriately to include the loads for a second floor. Vertical circulation will need to be designed including elevator(s) and stairs, both for regular use as well as emergency use. These adjustments to the current design should not be extremely difficult and would provide a logical location for a centralized service facility. Please let me know if you have any additional questions.