



جامعة الأمير محمد بن فهد PRINCE MOHAMMAD BIN FAHD UNIVERSITY

ADMINISTRATIVE DECISION # AD 019 RO 15-16

To All,

PMU Management has decided to form a number of University Governance Committees and Councils. These Committees and Councils are:

1. Endowed Chairs Council
2. Internationalization & outreach committee
3. University Research Council
4. Senior Management Group
5. College of Medicine Founding Committee
6. PMU Visibility and Ranking Committee

Conveners are appointed for each Committee and Council with the following duties:

- ✓ Call for meetings
- ✓ Prepare meeting agenda
- ✓ Write minutes of meetings and send to all Committee members before the next meeting.
- ✓ Follow up the implementation of Committee's decisions
- ✓ Create and keep up to date records of the agendas and minutes
- ✓ Prepare an annual report of the committee's work.

The attached document gives the terms of reference and membership of each Committee and Council.

This decision is effective immediately until further notice.

Thank you,


DR. ISSA H. ALANSARI

PMU Rector

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UNIVERSITY GOVERNANCE COMMITTEES

#	COMMITTEE	TERMS OF REFERENCE	MEMBERSHIP	CONVENER
1	Endowed Chairs Council	<ul style="list-style-type: none"> - The Endowed Chairs Council will have the following responsibilities. - Develop general policies for endowed chairs at the University. - Approve action plans for endowed chairs. - Approve performance reports of endowed chairs. - Approve annual budget for the endowed chairs and the final financial reports . 	Dr. Issa H. Alansari, Rector, Chair Dr. Muhammad S. Al Mulhem, VR Deputy Chair Dr. Yousif M. Suleiman Dr. Jaafar Al Ghazo College Deans	Dr. Yousif M. Suleiman
2	Internationalization & Outreach Committee	<ul style="list-style-type: none"> - Suggest goals for PMU Internationalization & Outreach - Develop action plans to achieve suggested goals - Review action plans and take necessary action to expedite attaining their objectives - Follow up implementation of action plans 	Dr. Issa H. Alansari, Rector, Chair Dr. Yousif M. Suleiman Mr. Omar El Moussa Ms. Rania Sinno Mr. Iyad Bader Dr. Faisal Al Anezi Mr. Muhammad Al Huzzaim	Ms. Rania Sinno
3	University Research Council	<ul style="list-style-type: none"> - Develop a Strategic plan of research for PMU - Propose regulations, rules, and procedures governing scientific research activities in the University. - Examine research projects and studies. Follow-up with their implementation and expenditures in accordance with regulations. - Identify opportunities for partnerships to support the research and academic interests of PMU. - Help market and promote PMU's research activities with local, regional and international business interests. - Develop appropriate policies regarding Intellectual Property (IP) including ownership, sharing of licenses and royalty resulting from IP created by PMU and other activities related to IP. - Promote the transfer of any technology or Intellectual Property (IP) created by the University for the development of Regional and local businesses or manufacturing industries. - Working closely with appropriate faculty and academic administrative staff, provide advice to help coordinate the use of laboratories and facilities required for both teaching and research applications. - Oversee other purposes or duties as requested by PMU Management. 	Dr. Muhammed S. Al Mulhem, VR Chair Dr. Yousif M Suleiman Dr. Yousr Gadhoum Dr. Jaafar Al Ghazo Dr. Tahar Ayadat Dr. Rita Oleontwa Koyame-Marsh	Dr. Yousr Gadhoum

4	Senior Management Group	<ul style="list-style-type: none"> - The Group will be responsible for discussing strategic decisions and evaluate their implications University wide and take final decisions with regards to their implementation - The Group will decide strategic framework for all activities of the University in the different domains such as: <ul style="list-style-type: none"> ✓ Governance ✓ Financial Policies ✓ Academics ✓ Information Technology ✓ Human Resource ✓ Student Affairs Administration and Services ✓ Physical Plant - ✓ University Outreach and International Relations 	<p>Dr. Issa H. Alansari, Rector, Chair</p> <p>Dr. Muhammed S. Al Mulhem, VR Deputy Chair</p> <p>All Deans All Directors</p> <p>The Rector's Executive Secretary will act as the Secretary of the Group.</p>	
5	College of Medicine Founding Committee	<ul style="list-style-type: none"> - The committee will be responsible to oversee the establishment of a College of Medicine at PMU. 	<p>Dr. Issa H. Alansari, Rector, Chair Dr. Muhammad Al Mulhem, VR Deputy Chair</p> <p>Dr. Yousif Suleiman Dr. Jaafar Al Ghazo Eng. Fouad Alsaleh Dr. Malik Saleh Mr. Omar Elmoussa Mr. Abdulrahman Al Khalufi Mrs. Rania Sinno Mr. Mohammed Al-Hajry</p>	Ms. Rania Sinno
6	PMU Visibility and Ranking Committee	<ul style="list-style-type: none"> - Oversee the content development and design of the PMU Website - Decide and oversee the implementation of actions and activities that will increase the visibility of PMU locally and internationally. - Develop plans and lead implementation of initiatives that will enable PMU to obtain higher positions in international universities ranking systems. 	<p>Dr. Issa H. Alansari, Rector, Chair Dr. Muhammed S. Al Mulhem, VR Deputy Chair</p> <p>Dr. Yousif M. Suleiman Dr. Jaafar Al Ghazo Dr. Malik Saleh Mr. Omar Elmoussa Ms. Rania Sinno Mr. Mustafa Ashour</p>	Mr. Mustafa Ashour