

**Quality Center
SACS Action Plan**

as of Oct 9, 2010

#	TASKS	PERSON(S) IN CHARGE	TARGET DATES	REMARKS
1	Represent PMU in the mandatory Workshop for SACS new applicant institutions	Dr. Emad Tanbour	COMPLETED April 2010	
	Conduct SACS Principles Hands-on Workshop to all PMU stakeholders (Deans, chairs, admin and selected faculty)	Dr. Emad Tanbour	End of Dec. 2010	Commission Requirements
2	Prepare SACS APPLICATION Self Review Report	Dr. Emad Tanbour	End of March 2011	Based on PMU NCAAA self review report
3	Establish SACS APPLICATION Institutional Effectiveness Supporting Documentation	Dr. Emad Tanbour	End of March 2011	
4	Establishing SACS External Financial Audits requirement	Dr. Emad Tanbour + Finance Department	End of April 2011	Must document 3 consecutive annual financial audits
5	Prepare Complete SACS Application 1st Draft	Dr. Emad Tanbour	End of May 2011	
6	Communicate Draft Application With SACS to identify any further needs	Dr. Emad Tanbour	End of June 2011	This may need to Travel to ATLANTA to discuss application face to face with SACS
7	Adjust SACS Application According to any SACS feedback and submit final version	Dr. Emad Tanbour	Mid July 2011	Deadline is August 1 st 2011 for the December Board review meeting
8	December SACS Board will issue an authorization for Candidacy Committee	SACS Board of Trustees	December 2011	
9	If Authorization is issues, PMU becomes a CANDIDATE for SACS Accreditation	SACS Committee will arrange for onsite review	Within 12 months from SACS Candidacy	
10	SACS Candidacy Committee Visit to PMU	PMU Quality Center + SACS	Within 12 months from SACS Candidacy	Expected any month during 2012 Out of PMU control
11	SCAS Candidacy Committee Visit is 2 to 3 days	All PMU Units	Within 12 months from SACS Candidacy	
12	Upon report of Candidacy Committee, SACS to send Accreditation Committee	SACS + PMU Quality Center	Within 24 months of Becoming Candidate	

13	PMU will receive SACS Accreditation right after Accreditation Committee visit if we are in compliance	SACS Accreditation Committee	Anytime within 24 months after Candidacy	Worst scenario 2013
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Dean/Director's Name : Dr. Emad Tanbour

Signature:

Date: Oct. 5, 2010